

PRIVACY POLICY

Comyn Ching & Co (Solray) Ltd is incorporated in England and provides manufacturing and installation services to the construction sector. We are committed to protecting any data that we collect concerning you. By using our services, you agree to the use of the data that we collect in accordance with this Privacy Policy.

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This Policy indicates the type of processes that may result in data being collected about you. Your use of this website gives us the right to collect that information.

IP address lookup

Our company uses third parties to provide information about visitors to our websites. When you visit our websites, we will record your IP address. This address will be matched against public and proprietary IP address databases to provide us with information about your visit. This information may identify the organisation to whom the IP address is registered but not individuals. In some limited cases i.e. single person companies, it may be possible to identify personal data from publicly available ICANN data.

Website cookies and link tracking

Cookies allow us to provide important site functionality so you don't have to re-enter lots of information. They also allow us to remember which links and pages have been clicked or viewed during a session. If you have provided us with personal data, completing a contact form for example, we may associate this personal data with other information. This will allow us to identify and record what is most relevant to you.

By using your browser controls, you are always in control of the cookies we store and access on your computer. More information on how to control cookies and limit personal data processing can be found at www.youronlinechoices.com/uk/five-top-tips.

You can view our cookie policy in more detail by following this [link](#).

Types of communications

Users contacting this website and/or its owners do so at their own discretion and provide any such personal details requested at their own risk. Such personal details might include your name, email address and other contact details. Your personal information is kept private and stored securely until a time it is no longer required or has no use in compliance with the Data Protection Act 1998. Every effort has been made to ensure a safe and secure form to email submission process but advise users using such form to email processes that they do so at their own risk.

By submitting your email address and/or contact details to us you are consenting to receive the particular piece of information you requested as well as allowing us to send you appropriate and useful communications. This includes, but is not limited to our latest assets (whitepapers, guides, reports, infographics, videos and newsletters).

Submitted email addresses are taken in compliance with UK Spam Laws detailed in the Privacy and Electronic Communications Regulations 2003 and are held in accordance with the Data Protection Act 1998. No personal details are passed on to third parties or shared with companies / people outside of the companies that operate this website and/or the email marketing campaigns on our behalf.

Email marketing campaigns published by this website or its owners may contain tracking facilities within the actual email. Subscriber activity is tracked and stored in a database for future analysis and evaluation. Such tracked activity may include; the opening of emails, forwarding of emails, the clicking of links within the email content, times, dates and frequency of activity. This information is used to refine future email campaigns and supply the user with more relevant content based around their activity.



You can update your communication preferences by clicking the link in any emails you receive from us. The link will always be in the footer of the email. You can also stop receiving emails from us using that same link. If you don't have an email from us to hand and want to update your preferences contact us and we will send you an email for you to change your preferences as you wish.

Social Media Platforms

This website and its associated communications may use social sharing buttons which help share web content directly from web pages or emails to the social media platform in question. Users are advised before using such social sharing buttons that they do so at their own discretion and note that the social media platform may track and save your request to share a web page respectively through your social media platform account.

Users are advised to use social media platforms wisely and communicate / engage upon them with due care and caution in regard to their own privacy and personal details. This website nor its owners will ever ask for personal or sensitive information through social media platforms and encourage users wishing to discuss sensitive details to contact them through primary communication channels such as by telephone or email.

Subject Access Requests

Under the Data Protection Act 1998 you may request a copy of personal information held about you by this website's email newsletter program. At our discretion, we may charge a small fee for the provision of this. If you would like a copy of the information held on you please write to the business address at the bottom of this policy. We will use reasonable efforts to supply, correct or delete personal information about you on our files.

Disclosure of the information we collect

The personal information you enter when submitting your email address or that we collect when you use our site is confidential and except in the circumstances mentioned below, we will not disclose it to any third party.

We may, however, disclose the information to a third party in the following circumstances:

- If required or permitted to do so by law;
- If required to do so by any court, or any applicable regulatory, compliance, governmental or law enforcement agency;
- If necessary in connection with legal proceedings or potential legal proceedings;
- If ownership of all or part of our Site is transferred, in which case any purchaser would only be entitled to use that information in a way consistent with this Privacy Policy;